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# 5 Simple Steps to Apply

## Step 1 Complete, sign, and date the HomeWarming application.

- You can alternatively complete your entire HomeWarming application online at [www.homewarmingapply.ca](http://www.homewarmingapply.ca)

## Step 2 Attach the most recent tax Notice of Assessment for each resident 18 and over, if available\*.

- This is the form you receive from the Canadian Revenue Agency about a month after you file your income tax and will provide proof of income.
- You can request a copy from the [Canadian Revenue Agency](#) at [1-800-959-8281](tel:1-800-959-8281)

## Step 3 Attach proof of home ownership, if available\*.

- This can be your property tax assessment, property tax bill or bill of sale. This must include your name and home address.

## Step 4 Send your completed application to:

### MAIL

HomeWarming Service Advisor  
Efficiency Nova Scotia  
230 Brownlow Avenue, Suite 300  
Dartmouth, NS  
B3B 0G5

### FAX

902-470-3599

### ATTENTION

HomeWarming

### EMAIL

[homewarming@efficiencyns.ca](mailto:homewarming@efficiencyns.ca)

## Step 5 A HomeWarming representative will contact you within three weeks of receiving your application.

Have questions?  
Call us toll free at  
**1-877-434-2136**  
or visit  
**[homewarming.ca](http://homewarming.ca)**

\***Proof of home ownership** and **Notice of Assessment** are both required to complete your HomeWarming application. If you are missing these documents they can be sent at a later date.



# Consent & Disclaimer

## Consent

By signing the HomeWarming application, I (we) hereby consent and acknowledge that:

- The information on my application is true to the best of my (our) knowledge. Any willful misstatement may be cause for the rejection of my (our) application.
- The information collected on the HomeWarming application will be used for the following purposes: to determine my (our) household's eligibility for HomeWarming; to determine my (our) administrator and Delivery Agent under the service; to enable Efficiency Nova Scotia and Clean Foundation to effectively promote the Service in the future; and to implement, operate and evaluate HomeWarming.
- I (we) hereby consent to the disclosure, release, use, storage and exchange of information between Efficiency Nova Scotia, Clean Foundation and my (our) electricity provider, including, but not limited to, my (our) name(s), address(es), electricity usage history, and phone number. Such information may continue to reside on the computer systems of Efficiency Nova Scotia, Clean Foundation and my (our) electricity provider.
- I (we) hereby consent to the release, disclosure, and use of the information on the HomeWarming application to the Delivery Agent for my region. My (our) Notice of Assessment and my (our) proof of home ownership will not be shared outside of Efficiency Nova Scotia and Clean Foundation. I (we) agree to also have this information shared with the Delivery Agent for Efficiency Nova Scotia's Product Installation service in my region in order to have the option of participating in this additional no cost service.
- Efficiency Nova Scotia is a franchise operated by EfficiencyOne, official Licensee of the Province of Nova Scotia. By providing your consent you agree to release your personal information to the current and successive holders of the Efficiency Nova Scotia franchise.
- By completing and submitting the HomeWarming application, I hereby consent to the purposes for which Efficiency Nova Scotia and Clean Foundation are collecting, using, and disclosing personal information as set out in their Privacy Policies. More information on Efficiency Nova Scotia's Privacy Policy can be found online, [efficiencyns.ca/privacy-policy](http://efficiencyns.ca/privacy-policy) or by email, [privacy@efficiencyns.ca](mailto:privacy@efficiencyns.ca). More information on Clean Foundation's Privacy Policy can be found online, [clean.ns.ca/privacy-policy](http://clean.ns.ca/privacy-policy), or by email, [info@clean.ns.ca](mailto:info@clean.ns.ca).

## Disclaimer

- Efficiency Nova Scotia and Clean Foundation may, without any penalty or obligation, in their sole discretion, at any time, modify any term(s) or condition(s) herein or any of their requirement(s) for eligibility or program criteria, and modify or terminate any of their programs.
- All information described on the HomeWarming application will be collected and used by Efficiency Nova Scotia and Clean Foundation in accordance with the requirements of the *Personal Information Protection and Electronic Documents Act*.
- Incomplete HomeWarming applications will result in a delay of processing. Please complete and submit the entire HomeWarming application form and all associated documents together.



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# The first step to enjoying a warmer home and lower bills.

HomeWarming has helped over 10,000 Nova Scotians save on heating costs, enjoy a more comfortable home, and have more room in the budget for other priorities by offering **free** home energy assessments and **free** home upgrades.



If you participate in the HomeWarming program our team will assess your entire home, from top to bottom. If we discover that draft-proofing, insulation or other efficiency options can help make heating and cooling your home more affordable and comfortable, we'll cover the cost of installing the upgrades. We'll also take care of arranging contractors to have the approved home upgrades completed—all **at no cost to you**. They may even be able to help move items in your basement or attic to make room for insulation!

## Get Started

**Congratulations on taking the first step to a more comfortable home. You can apply for the HomeWarming program if:**

-  Your household net income is under the levels shown in the chart below.
-  You own and occupy a single-unit home (i.e. detached, duplex / semi-detached, townhouse or mobile home) located in Nova Scotia and can provide proof of ownership. **Please note:** *Condos, multi-unit buildings, and rentals do not qualify.*
-  Your home has not previously received upgrades through **HomeWarming** or the **Low Income Homeowner Service**.

Have questions?  
Call us toll free at  
**1-877-434-2136**  
or visit  
**homewarming.ca**

 NUMBER OF PEOPLE LIVING IN YOUR HOME	 MAXIMUM ANNUAL HOUSEHOLD INCOME (Line 236 from your Tax Notice of Assessment)
1 person	\$22,324
2 to 4 people	\$41,481
5 or more people	\$59,076



# HomeWarming Application

Note: You can alternatively complete your HomeWarming application online at [www.homewarmingapply.ca](http://www.homewarmingapply.ca)

<b>First Name:</b>	<b>Last Name:</b>	
<b>Home Address of Property:</b>		
<b>City or Town:</b>	<b>County:</b>	<b>Postal Code:</b>
<b>Mailing Address:</b> <input type="checkbox"/> Same as Home		
<b>City:</b>	<b>County:</b>	<b>Postal Code:</b>
<b>Phone:</b>	<b>Alternate Phone:</b>	
<b>Email Address:</b>		
<input type="checkbox"/> I would like to receive email communications (tips, promotions, etc.) from Efficiency Nova Scotia. (You may withdraw your consent at any time.)		
<b>Secondary Contact Name and Phone:</b>		
<b>Electricity Account Number:</b>	<b>Electricity Service Provider (if not NS Power):</b>	

<b>1. How did you hear about HomeWarming?</b> (Please check only the ONE option that fits you best.)		
<input type="checkbox"/> Friend or Family Member	<input type="checkbox"/> Web Search	<input type="checkbox"/> Letter or notice in the mail
<input type="checkbox"/> Government representative, website, or event	<input type="checkbox"/> Nova Scotia Power	<input type="checkbox"/> Media (Please specify):
<input type="checkbox"/> Community Organization (Please specify):	<input type="checkbox"/> Other (Please specify):	
<b>2. How many people live in your home that are:</b>		
Children (under 18 years old):	Adults (18 years or older):	
<b>3. Proof of home ownership (e.g. property tax assessment, property tax bill, or bill of sale) and Notice of Assessment (proof of income) documents are required to complete your HomeWarming application. Please identify if you are including:</b>		
Proof of home ownership	<input type="checkbox"/> Yes <input type="checkbox"/> No, I will send this in at a later date	
Notice of Assessment for each resident 18 and over	<input type="checkbox"/> Yes <input type="checkbox"/> No, I will send this in at a later date	

**By signing this form I (we) hereby consent and acknowledge that I (we) have read and fully understand all of the noted terms and conditions on the Consent and Disclaimer page at: [www.homewarming.ca/consent-and-disclaimer](http://www.homewarming.ca/consent-and-disclaimer)**

First Name	Last Name	Signature	Date (DD/MM/YYYY)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Send completed documents by mail, email or fax:

**MAIL**

HomeWarming Service Advisor  
Efficiency Nova Scotia  
230 Brownlow Avenue, Suite 300  
Dartmouth, NS  
B3B 0G5

**EMAIL**

[homewarming@efficiencyns.ca](mailto:homewarming@efficiencyns.ca)

**FAX**

902-470-3599

**ATTENTION**

HomeWarming

